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**National Capital Consortium**  
UNIFORMED SERVICES UNIVERSITY  
OF THE HEALTH SCIENCES  
F. EDWARD HÉBERT SCHOOL OF MEDICINE  
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BETHESDA, MARYLAND 20814-4799

## **GRADUATE MEDICAL EDUCATION COMMITTEE MEETING**

**07 June 2006, 1500 Hours**

**Board of Regents Room, Building C, USUHS**

### **OPEN SESSION MINUTES**

The National Capital Consortium Graduate Medical Education Committee met Wednesday, June 07, 2006 at 1500 hours. A quorum was present.

#### **OLD BUSINESS:**

**Approval of Minutes:** The minutes from the May 03, 2006, NCC GMEC meeting, were approved as written.

**IV.B.10.e Program Director Searches:** The Administrative Director (AD) informed the GMEC of the following ongoing NCC Program Director searches: **NCC Cardiothoracic Surgery Residency Program (Initiated 08 May 2005)**, Pending Search Committee Nominee **NCC Urology Residency Program (Initiated 28 April 06)** Pending Search Committee Nominee, **NCC IM Critical Care Medicine Fellowship Program (Initiated 10 April 06)**, Pending Search Committee Nominee, **NCC Orthopaedic Surgery (WRAMC) Residency Program (Initiated 15 March 06)** Place on hold until further notice **NCC Transitional Year (NNMC) Residency Program (Initiated 15 February 06)**, Packet Forwarded to the Search Committee members on 24 April 06, Pending Search Committee Recommendation.

**Selection for Program Director is as follows:** MAJ (P) Christopher Gallagher, MC, USA, NCC Hematology & Medical Oncology Fellowship Program effective 31 May 2006

**Selection of Associate Program Directors is as follows:** LTC Kristen Barner, MC, USA, NCC Clinical Neurophysiology Fellowship Program effective 02 June 2006

The Committee voted without objection to approve the selections.

#### **Certificates of Appreciation:**

**CAPT Brian P. Monahan**, MC, USN, NCC Program Director, Hematology & Medical Oncology, 2001-2006,

**LT Rupa Dainer**, MC, USA, NCC NNMC Representative, 2002-2006

**CPT Joshua Hartzell**, MC, USA, NCC, WRAMC, Representative, 2004-2006

**CPT Ryan Withrow**, MC, USA, NCC WRAMC, 2005- 2006

**Capt Dillon Savard**, USAF, MC, NCC MGMC Resident Representative, 2005-2006

**Capt Heather Halvorson**, USAF, MC, NCC USUHS/PMB Resident Representative, Feb 2006  
- Jun 2006

## **NEW BUSINESS:**

**IV.B.1 Resident Representative Issues:** LT Dainer Rupa, MC, USN NNMC, CPT Ryan Withrow USA DACH, and CPT Joseph Sterbis, MC USA WRAMC, Capt Dillon Savard USAF MC, MGMC, and CPT Heather Halvorson, USAF, MC USUHS were in attendance. No resident issues were raised.

### **Committee Responsibilities:**

**IV.B.11 Report of the Internal Review Subcommittee:** Dr. Gunderson reported on behalf of the Subcommittee. (Attachment 1).

**Tracking Sheets:** All Internal Reviews are on schedule with the exception of the Radiology Program which is running a bit behind but progressing.

**Internal Reviews:** None

**Follow-up on prior reviews:** None

**IV.B.8 ACGME Correspondence:**

- a. Critical Care Anesthesiology was notified that their next Site Visit is scheduled for November 2009. The RRC expressed the following concerns:
  - i. The large number of trauma cases might limit resident exposure to the broad range of critical care cases as defined by the program requirements. This will be addressed at the next Internal Review.
  - ii. Lack of Internal Review for this program. The NCC has improved their system for identifying the proper timing for Internal Reviews and ensuring that they are done on time.
- b. Pain Medicine Anesthesiology the RRC reviewed the January 12, 2006 progress report and acknowledged that the Program Directors response addressed all issues identified. No action required
- c. Diagnostic Radiology was notified that the RRC had approved the request to increase the resident complement from 36 to 40 positions. No action required.
- d. Preventive Medicine was notified that the RRC acknowledged receipt of the program directors request for a permanent increase in residents from 10 (5-5) to 12 (6-6) effective July 1, 2006. The RRC deferred its decision because the Program Director had not provided information regarding the practicum rotation assignments in the expanded program. However, the RRC noted that attachments referred to in the letter were not received. No action required. Await further ACGME response to missing attachments.

- IV.B.9**
5. The Subcommittee performed the annual review of most recent Institutional Review Committee (IRC) action. In a letter dated 13 November 2001 the IRC acknowledged receipt of the information provided by the NCC and scheduled the next site visit for October 2006. The IRC praised the work of the GMEC especially citing support of new Program Directors and progress in addressing the previous high turnover of Program Directors. The IRC requested that the GMEC continue to monitor and address the following:
    - a. The IRC noted the well-developed protocols, efforts to perform reviews at the mid-point of each cycle, and standardize the format of the reviews.



- c. Surgery residents rotating at the University of Maryland do not average one day per week free from hospital duties. Now in compliance.
  - d. Ancillary support in pediatrics needs improvement. CDR McGuigan will provide a response at the next IR Subcommittee meeting.
  - e. Hospital specific concerns
    - i. WRAMC: Ancillary support leaves residents performing clerical duties. Improved
    - ii. NNMC: Faculty attrition in Neonatology : Still problematic
    - iii. NNMC: Parking. Improved
    - iv. Malcolm Grow: Inability of Family Practice Residents to follow challenging cases admitted to WRAMC and NNMC. Due to personnel shortages, residents are engaged in transporting patients to WRAMC. Continue to follow
  - f. The NCC was reminded that at the next site visit would evaluate compliance with the general competencies.
6. The Subcommittee requested a review of ACGME approvals from 2005 and 2006 to identify duration of approvals. Concern was expressed that the duration of approvals was shorter than usual.

The GME unanimously voted to accept the report the Subcommittee's report.

**7. Institutional memberships:** The NCC can not purchase memberships in the names of the individuals. They must be in the name the institution.

**8. Registration fees:** The GME department's IMPAC Card will be used to pay Registration fees for Program Directors, Associate Program Directors, and Administrators for integrated programs that are traveling to meetings only. Point-of-contact is Ms. Sha-Ron Nimmons, NCC Program Assistant.

**9. Funding for Associate Directors:** Last year, the Board of Directors agreed that one educational related meeting will be funded for only one Associate Program Director in each integrated program.

**10. Funding for Software:** Funding will be provided only for ACGME required software.

#### IV.B.3

**MOUs:** Reminder that all new proposals should identify additional funding requirements, including anticipated TDY expenses.

The GMEC unanimously voted to approve the MOU's

- Proposed agreement with the **Washington Hospital Center, Washington, D.C.** This agreement would allow physicians in the Consortium's Body Imaging Fellowship Program to receive training at the WHC. (CDR Elizabeth A. McGuigan, MC, USN) NCC.06.101
- Proposed agreement with the **Virginia Hospital Center, Arlington, VA.** This agreement would allow physicians in the Consortium's Internal Medicine Residency Program to receive training at the VHC. (CAPT Terrence X. Dwyer, MC, USN) NCC.06.097
- Proposed agreement with the **VA Medical Center, Washington, D. C.** This agreement would allow physicians in the Consortium's Internal Medicine Residency Program to receive training at the VAMC. (CAPT Terrence X. Dwyer, MC, USN) NCC.06.096
- Proposed agreement with the **Tripler Army Medical Center in Honolulu, Hawaii.** This

agreement would allow Army Captain Sarah M. Howell, a physician in the Consortium's Dermatology Residency Program, to receive training at the TAMC during the period from 01 January through 31 January 2007. (COL George W. Turiansky, MC, USA) NCC.06.094

- Proposed renewal of the Consortium's agreement with the **Naval Medical Research Institute, Bethesda, Maryland**. This agreement (PMB.96.079) would allow physicians in the Consortium's General Preventive Medicine Residency Program to continue to receive training at the NMRI. (Col Dana Bradshaw, USAF, MC) NCC.06.102
- Proposed agreement with **Pathways Alcohol and Drug Treatment Center of Anne Arundel Health Systems, Inc. (AAHS) in Annapolis**. This agreement would allow physicians in the Consortium's Child and Adolescent Psychiatry Fellowship Program to receive training with AHS. (LTC Nancy Black, MC, USA) NCC.06.102
- Proposed agreement with the **Derm Associates, P.C., Silver Spring, Maryland**. This agreement would allow physicians in the Consortium's Dermatology Residency Program to receive training with Derm Associates. (COL George W. Turiansky, MC, USA) NCC.06.091
- Proposed agreement with the **Washington Hospital Center, Washington, D. C.** This agreement renews an expiring agreement that has allowed physicians in the Consortium's Radiology Residency Program to receive clinical training at the WHC. (LTC Fletcher Munter, MC, USA) NCC.06.111
- Proposed agreement with the **MedStar-Georgetown University Medical Center**. This agreement would allow four Georgetown Radiology Residents to have clinical rotations of approximately four weeks each at NNMC. The first resident would start on 3 July and the last resident would finish on 19 November 2006. (LTC Fletcher Munter, MC, USA) NCC.06.109
- Proposed agreement with the **Jackson Memorial Hospital, Miami, Florida**. This agreement would allow physicians in the Consortium's Anesthesiology Residency Program to receive clinical training at the hospital. (COL Paul Mongan, MC, USA) NCC.06.106
- Proposed agreement with the **Cornell Medical College in New York City**. This agreement would allow Jonathan Beschloss, M.D., a Navy Lieutenant and a physician in NNMC's Transitional Year Residency Program to participate in immunological research begun as a medical student involving the inhibition of Langerhans cells by gangliosides in vitro. This research will be conducted at the College during the period from 5 June through 30 June 2006. (CDR Jeffrey A. Blair, MC, USN) NCC.06.106
- Proposed agreement with **Washington Hospital Center**. This agreement replaces an agreement signed in 1999 for the training at the WHC of physicians in the Consortium's Radiation Oncology Residency Program (LCDR Matthew M. Poggi, MC, USNR) NCC.06093

#### **Items from the floor:**

- The AD extended an invitation to those interested in attending the 10 July 06, Board of Director's Meeting.



- Mr. Jason Kaar introduced Lt Col William Boyce, USAF, MC, the new Brigade Commander/JAG officer for the medical school.
- Lt Col Zahn raised a question concerning the process of contracting lodging at the Airborne Inn for trainees. The GME office had put the request to the USU Contracting and awaiting approvals. Ms. Reaves will continue to track the process and provide updates to Dr. Zahn.
- Ms. Stephenyne Tyler distributed the Graduation Certificates for the Program Directors signature.
- Mr. Jeff Fennewald distributed Graduation Tickets and reminded the Program Directors that they must have a ticket to gain entrance into Strathmore. The rehearsal will take place Wednesday, June 14, 2006 at 1300 hrs at Strathmore. The buses will be departing for rehearsal at noon from WRAMC and at 12:30 from the NNMC. Buses will be departing for Graduation at 0800 and 0830 hours. The redline train mark Grosvenor is the closest metro stop to the Strathmore. Mr. Fennewald will send the AD information on the above then he will forward the information to the Program Directors.
- COL Bernet, MC, USA, inquired as to whether there was a centralized way to tackle certain required training such as Sleep, Pain and Medical Ethics. The AD informed the members that the DVD's on the SAFER course is available in the GME office. MAJ Klote noted that she and COL Nace attended the Association of Hospital Medical Educators (AHME) meeting. There was a presentation on the difference between a live orientation versus a web-based orientation. The trainees learned more by working with the WEB-base which was found to be more significant than the live orientation. In January, they are going to try to have the majority of at least the WRAMC interns training on line and will further discuss this at next week Navy integrated meeting.
- MAJ Hwang announced the Army has made the decision that starting on June 16, 2006; you will not get any digital access out side of WRAMC with out a CAC card. After much discussion it was determined that MAJ Hwang will present this at the next Board of Director's Meeting and seek an exception of policy or come up with another solution. Jason Kaar noted that this is a DOD requirement.
- LTC Munter announced that the ACGME approved the program's request to increase the Radiology Residency Complement from 36 to 40. He later received a letter from their consultant that Army slots will be cut twenty percent.
- MAJ Klote informed the committee that the Interns evaluation of the program had no significant changes on their performance.
- The AD informed the committee that he will meet with Dr. Joseph Lopreiato next week to discuss the annual budget and how we can make direct payment to the Simulation Center. He is asking for any services who are interested in using the Simulation Center who did not identify it into the Budget spread sheet to send the AD an email so that he can put you on the list to discuss this further with Dr. Lopreiato.
- Quality Assurance Stamp: See Ms. Nimmons if you have not received your stamp.
- Congratulations to Kristen Zeller, class of 1989 USU - ophthalmology graduate selected for promotion to Captain, Medical Corps, U.S. Navy

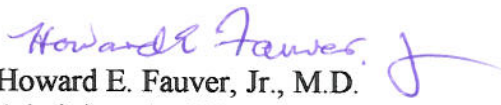
- Due to the renovation of the Board of Regents Room, the August GMEC will be held in Lecture room A. Bldg. A, 1<sup>st</sup> floor.
- The next Internal Review Subcommittee meeting is scheduled for, June 28, 2006 1500 hours, A2074

The next Executive Committee meeting is scheduled for 2006 1400 hours, USU,

- The next meeting of the NCC/GMEC will be July 5, 1500 hours, Board of Regents Room, D3001, USUHS
- The next Board of Directors meeting is scheduled for 10 July 2006, 1300 hours, Board of Regents Room, D3001, USUHS

The meeting adjourned at hours 1620 hrs

A Closed Session followed.

  
Howard E. Fauver, Jr., M.D.  
Administrative Director

*Note: Reference in the left margin represents functional area of responsibility of the Graduate Medical Education Committee. Attached to these minutes are definitions of the eleven areas.*